****

**Safety Checklist and Risk Assessment Form**

|  |  |  |  |
| --- | --- | --- | --- |
| *Venue:* | **Christ’s Sports Ground****Park Entrance****Christ’s School****Queen’s Road****Richmond upon Thames****Surrey TW10 6HW****ENTRANCE small road opposite 147 Queens Road** | *Activity Assessed:* | Training Session U11 and U12’s |
| *Name of Person Checking:* | Emily Nelson | *Date:* | 23rdMarch 2017 |
| **Playing/ Training Area**Nets in good condition both netting and surface.Outfield safe in training area- square not used (non turf)Litter removed | **General Grounds**Grounds are accessible via a coded gate – held by Age Group Managers, Coaches, Juniors Chairman and CWOKeys for the nets and the toilets are required.Cleaners are on site Monday to Friday up till 9.30pmAt the weekends there is a janitor on site till 5pmMartin Steel’s (Premises Manager) mobile is available from CWO in an emergency |
| **Emergency Procedures**Emergency vehicles can access facilities without the code – there is an ‘emergency services’ key lock onLandline only available 9am-5pm in the office on weekdaysIn the event of emergency juniors, players and spectators should gather by the grass by the car park | **Location and State of nearest First Aid Kit**Age Group Manager or Team Coach carries First Aid Kit in their Kit Bags- restocked 23/04/17Additional First Aid not availableAll reportable accidents to be logged in the accident book located in ODP or on an Accident Report form to be submitted to the CWO |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Risk or Hazard** | **Control measure** | **Risk Factor** | **Adequate** |
| **Sev** | **Lik** | **Risk** | **Y/N** |
| 1 | Player attendance- missing player during match/after match | Attendance registers up to date with medical information and emergency contacts. Juniors appropriately attired. Signed in and out by Coach/ ManagerAll Juniors are asked to have a responsible adult present | 1 | 2 | 2 | Y |
| 2 | Injury/ Accident | ECB Level 2 Coach to be in attendance for League Games and Training. Coaches must hold first aid certificate, carry first aid kit (not available on site). Follow accident/ injury procedure | 2 | 3 | 6 | Y |
| 3 | Child Welfare | All coaches/ volunteers to have DBS check through the ECB. All Juniors to know child welfare officer. Club adheres to “Safehands” policies | 2 | 2 | 4 | Y |
| 4 | Playing equipment | Cricket helmets to be checked by coaches regularly for damage/ compliance. Pads, gloves and helmets and abdominal protector to be worn by any junior going in to bat. Wicket keepers to wear wicket keeping pads, wicket keeping gloves, abdominal protector and helmet. Arm and chest guards to be worn as appropriate. Long hair to be tied back, jewellery removed including body piercings. Coaches to keep basic protective equipment in kit bag | 3 | 2 | 6 | Y |
| 5 | Security of person belongings | THERE ARE NO LOCKABLE CHANGING ROOMS AVAILABLEVALUABLES HAVE BEEN TAKEN WHEN LEFT BY THE ALLOTMENT SIDE OF THE GROUNDSCARS SHOULD BE LOCKED AND VALUABLES REMOVED | 1 | 4 | 4 | Y |
| 6 | Fire hazards (School and Scouts Hut) | Fire extinguishers are not available from outside the buildings | 2 | 2 | 4 | Y |
| 7 | Young Players | Risk to players in the car park – children should play away from the car park and road leading to itChildren should not play near the Scout Hut, behind the nets or near the fencing to the cemetery/ allotment | 3 | 2 | 6 | Y |
| 8 | Young Players | The toilets are out of sight of the playing ground A supervising adult must accompany juniors to the door of the toilets return with them to the training/game | 2 | 2 | 4 | Y |
| 9 | Young Players | Should not wander into the school buildings complex | 1 | 3 | 3 | Y |

|  |
| --- |
| Risk factors: severity of injury x likelihood of occurrence. The overall risk rating got this activity is arrived at by determining the average from the total of the risk factors for each hazard considered and employing the matrix as outline below |
| **Severity****Likelihood** | **Likelihood** | Improbable | Unlikely | Likely  | Very Likely |
| **Severity** |  |  |  |  |
| No injury | 1 | Improbable | 1 |  | No injury | 1 | 2 | 3 | 4 |
| Minor injury | 2 | Unlikely | 2 |  | Minor injury | 2 | 4 | 6 | 6 |
| Major injury | 3 | Likely | 3 |  | Major injury | 3 | 6 | 9 | 12 |
| Fatality | 4 | Very Likely | 4 |  | Fatality | 4 | 8 | 12 | 16 |
| RISK ASSESSMENT: the resulting risk rating can be used to prioritise actions |
| 1-4 | Low | Training programmes and playing activities to be re assessed if any changes occur before review date |
| 5-8 | Medium | Monitor activities regularly and carry out remedial action as soon as possible but within 6 weeks, if appropriate |
| 9-16 | High | Appropriate coaching plan/ safe method of planning and delivering activity to be developed. Activity should be closely monitored to ensure appropriate controls are in place to reduce risk |