



## Safety Checklist and Risk Assessment Form

<b>Venue:</b>	<b>KINGS HOUSE SPORTS GROUND</b> Riverside Drive Chiswick London W4 2SH <b>FOR SAT NAV: W4 2RZ</b>	<b>Activity Assessed:</b>	Junior Matches
<b>Name of Person Checking:</b>	Emily Nelson	<b>Date:</b>	19 <sup>th</sup> March 2017
<b><u>Playing/ Training Area</u></b> Maintained grounds by groundsmen Groundsman duty mobile: 07887796567  Grass wicket dry Outfield inspected Boundary marked		<b><u>General Grounds</u></b> Kings House Grounds is managed by Kings House Enterprises Ltd. Access is only by Riverside Drive. The playing area is enclosed by fencing with an access gate. All pitch side access is from the Pavilion side. Changing rooms are available with showers on booking. Toilets are available at all times	
<b><u>Emergency Procedures</u></b> Emergency vehicles can access facilities via the car park or by the steel gates on Riverside Drive but these must be unlocked by groundsmen.  GRID REFERENCE (only if requested by emergency services) Latitude 51 28 42.08N Longitude 0 15 22.37W  Landline only available 9am-5pm in the office. In the event of emergency juniors, players and spectators should gather in hedged car park		<b><u>Location and State of nearest First Aid Kit</u></b> Age Group Manager or Team Coach carries First Aid Kit in their Kit Bags- restocked 23/04/17  Additional First Aid not available  All reportable accidents to be logged in the accident book located in ODP or on an Accident Report form to be submitted to the CWO	

No	Risk or Hazard	Control measure	Risk Factor			Adequate
			Sev	Lik	Risk	Y/N
1	Player attendance- missing player during match/after	Attendance registers up to date with medical information and emergency contacts. Juniors appropriately attired. Signed in and out by Coach/ Manager. Area is fully fenced around playing area	1	2	2	Y
2	Injury/ Accident	ECB Level 2 Coach to be in attendance for League Games. Coaches must hold first aid certificate, carry first aid kit (not available on site). Follow accident/ injury procedure	2	3	6	Y
3	Child Welfare	All coaches/ volunteers to have DBS check through the ECB. All Juniors to know child welfare officer. Club adhere to "Safehands" policies	2	2	4	Y
4	Playing equipment	Cricket helmets to be checked by coaches regularly for damage/ compliance. Pads, gloves and helmets and abdominal protector to be worn by any junior going in to bat. Wicket keepers to wear wicket keeping pads, wicket keeping gloves, abdominal protector and helmet. Arm and chest guards to be worn as appropriate. Long hair to be tied back, jewellery removed including body piercings. Coaches to keep basic protective equipment in kit bag	3	2	6	Y
5	Security of person belongings	KHSG does provide changing rooms which can be locked Showers are available - Richmond's changing room policy must be adhered to CARS SHOULD BE LOCKED AND VALUABLES REMOVED	1	4	4	Y
6	Fire hazards (clubhouse)	Fire extinguishers regularly checked, evacuation plan posted and fire alarm is on red care to the fire brigade, phone regardless	2	2	4	Y

7	Young Players	Risk to players in the car park - both the central one and that beyond Adrenalin Rush. Young players must not be allowed to play near Adrenalin Rush nor go to the car park unaccompanied	3	2	6	Y
8	Young Players	The toilets maybe a long way from the pitch allocated. A supervising adult must accompany juniors to the club house and return with them to the match.	2	2	4	Y
9	Young Players	Playing in the sand pit and on the high jump	1	3	3	Y

Risk factors: severity of injury x likelihood of occurrence. The overall risk rating got this activity is arrived at by determining the average from the total of the risk factors for each hazard considered and employing the matrix as outline below

Severity Likelihood					Likelihood	Improbable	Unlikely	Likely	Very Likely
					Severity				
No injury	1	Improbable	1		No injury	1	2	3	4
Minor injury	2	Unlikely	2		Minor injury	2	4	6	6
Major injury	3	Likely	3		Major injury	3	6	9	12
Fatality	4	Very Likely	4		Fatality	4	8	12	16

**RISK ASSESSMENT:** the resulting risk rating can be used to prioritise actions

1-4	Low	Training programmes and playing activities to be re assessed if any changes occur before review date
5-8	Medium	Monitor activities regularly and carry out remedial action as soon as possible but within 6 weeks, if appropriate
9-16	High	Appropriate coaching plan/ safe method of planning and delivering activity to be developed. Activity should be closely monitored to ensure appropriate controls are in place to reduce risk

